

FIVE-YEAR LIBRARY SYSTEM PLAN OF SERVICE (School Library Systems)

SECTION 5-GOALS/RESULTS

5.1 The Library System's Mission Statement (see instructions for definition)

The Dutchess BOCES School Library System cooperates with all partners to provide library coordination and services to member school library media centers and to assist them in ensuring that the students and staff are effective users of ideas and information.

1. Goal Statement

SLS members will participate in cooperative collection development.

3. Intended Result(s)

Year 1 - SLS members can identify cooperative collection development topics and material.

Year 2 - SLS members can identify cooperative collection development topics and material.

Year 3 - SLS members participate in cooperative collection development.

Year 4 - SLS members participate in cooperative collection development.

Year 5 - SLS members have access to a wider range of material for supporting students and teachers.

4. Evaluation Method(s)

Year 1 - Focus group, Annual survey

Year 2 - Focus group, Annual survey

Year 3 - Annual survey, ILL statistics

Year 4 - Annual survey, ILL statistics

Year 5 - Annual survey, ILL statistics

1. Goal Statement

SLS members will participate in cooperative collection development.

3. Intended Result(s)

SLS members participate in cooperative collection development.

4. Evaluation Method(s)

Annual survey, ILL statistics

1. Goal Statement

SLS members will have access to efficient and cost effective delivery of ILL materials to all DSLS libraries, MHLS, SENYLRC, NY State Library and OCLC.

3. Intended Result(s)

Year 1 - SLS members can identify cost effective point to point delivery within DSLS.

Year 2 - SLS members can identify cost effective point to point delivery within DSLS.

Year 3 - SLS members can identify cost effective regional point to point delivery for ILL material from MHLS, SENYLRC, NY State Library and OCLC.

Year 4 - SLS members will have access to efficient and cost effective regional point to point delivery systems for ILL material from DSLS members, MHLS, SENYLRC, NY State Library and OCLC.

Year 5 - SLS members will have access to efficient and cost effective regional point to point delivery systems for ILL material from DSLS members, MHLS, SENYLRC, NY State Library and OCLC.

4. Evaluation Method(s)

Year 1 - Evaluate thru question on annual survey, focus groups/interviews, review of statistics.

Year 2 - Evaluate thru question on annual survey, focus groups/interviews, review of statistics.

Year 3 - Evaluate thru question on annual survey, focus groups/interviews, review of statistics.

Year 4 - Evaluate thru question on annual survey, review of statistics.

Year 5 - Evaluate thru question on annual survey, review of statistics.

1. Goal Statement

SLS members will have access to efficient and effective resource sharing between DSLS, MHLS, SENYLRC, NY State Library and OCLC.

3. Intended Result(s)

Year 1 - SLS members can identify which DCSLS schools have collections that are accessible for ILL.

Year 2 - SLS members can identify the systems available for electronic ILL.

Year 3 - SLS members access each others collections for ILL.

Year 4 - SLS members have access to efficient electronic ILL systems.

Year 5 - SLS members have access to efficient electronic ILL systems.

4. Evaluation Method(s)

Year 1 - Evaluate thru question on annual survey, ILL statistics.

Year 2 - Evaluate thru question on annual survey.

Year 3 - Evaluate thru question on annual survey, ILL statistics.

Year 4 - Evaluate thru question on annual survey, ILL statistics, interviews.

Year 5 - Re-evaluate thru question on annual survey, interviews.

1. Goal Statement

SLS union catalog is current and accurate.

3. Intended Result(s)

Year 1 - SLS members will know procedure for adding MARC records to the union catalog.

Year 2 - SLS members will know procedure for adding MARC records to the union catalog.

Year 3 - SLS members will report that teachers and students access the holdings of all automated DCSLS member libraries.

Year 4 - SLS members will report that teachers and students access the holdings of all automated DCSLS member libraries.

Year 5 - Non-automated SLS member libraries plan for future library automation system.

4. Evaluation Method(s)

Year 1 - Survey, rubric

Year 2 - Survey, rubric

Year 3 - Survey, statistics

Year 4 - Survey, statistics

Year 5 - Self-assessment rubric

1. Goal Statement

Teachers and students have access to electronic doorway library services (ex. NOVEL databases, Federated Searching).

3. Intended Result(s)

Year 1 - SLS members can identify NOVEL Ready Library Levels and electronic collections.

Year 2 - SLS members can identify NOVEL Ready Library Levels and electronic collections.

Year 3 - SLS members report that teachers and students access online resources for classroom and home use.

Year 4 - SLS members report that teachers and students access online resources for classroom and home use.

Year 5 - SLS members report that teachers and students access online resources for classroom and home use.

4. Evaluation Method(s)

Year 1 - Rubric, Annual survey question, NOVEL statistics

Year 2 - Rubric, Annual survey question, NOVEL statistics

Year 3 - Rubric, Annual survey question, NOVEL statistics

Year 4 - Rubric, Annual survey question, NOVEL statistics

Year 5 - Annual survey question, NOVEL statistics

1. Goal Statement

Existing and new library and information technology resources are integrated into individual building and/or district technology plans.

3. Intended Result(s)

Year 1 - SLS members can identify library technology resources and tools.

Year 2 - SLS members can identify library technology resources and tools.

Year 3 - SLS members model current library practices for teachers and students.

Year 4 - SLS members model current library practices for teachers and students.

Year 5 - SLS members model current library practices for teachers and students.

4. Evaluation Method(s)

Year 1 - Annual survey question, focus groups

Year 2 - Annual survey question, focus groups

Year 3 - Annual survey question, self-assessment rubric

Year 4 - Annual survey question, self-assessment rubric

Year 5 - Annual survey question, self-assessment rubric

1. Goal Statement

Instructional technology tools are incorporated into library instruction.

3. Intended Result(s)

Year 1 - SLS members report how technology decisions are made within their districts/buildings.

Year 2 - SLS members report how technology decisions are made within their districts/buildings.

Year 3 - SLS members report LMC issues included in building/district technology committee meetings.

Year 4 - SLS members report LMC issues included in building/district technology committee meetings.

Year 5 - SLS members report LMC issues included in building/district technology committee meetings.

4. Evaluation Method(s)

Year 1 - Anecdotal self-report (open-ended question on annual survey)

Year 2 - Anecdotal self-report (open-ended question on annual survey)

Year 3 - Question on annual survey, anecdotal self-report (open-ended question on annual survey)

Year 4 - Question on annual survey, anecdotal self-report (open-ended question on annual survey)

Year 5 - Question on annual survey, anecdotal self-report (open-ended question on annual survey)

3. Intended Result(s)

Year 1 - SLS members can identify new instructional technology tools.

Year 2 - SLS members can identify new instructional technology tools.

Year 3 - SLS members incorporate new instructional technology in library instruction.

Year 4 - SLS members incorporate new instructional technology in library instruction.

Year 5 - SLS members incorporate new instructional technology in library instruction.

4. Evaluation Method(s)

Year 1 - Annual survey question, focus groups

Year 2 - Annual survey question, focus groups, model schools workshop statistics

Year 3 - Annual survey question

Year 4 - Annual survey question

Year 5 - Annual survey question, self-reporting

2. Goal Statement

The SLS will support SLMS in working with special client groups in the library.

4. Intended Result(s)

Year 1 - SLS members can identify available BOCES resources to support the needs of special client groups.

Year 2 - SLS members can identify special collections and service organizations to help meet the needs of their special clients.

Year 3 - SLS members can identify special collections and service organizations to assist in meeting the needs of their special clients.

Year 4 - SLS members report that parents and classroom teachers of special client groups can identify resources to meet the needs of special client groups.

Year 5 - SLS members report that parents and classroom teachers of special client groups can identify resources to meet the needs of special client groups.

5. Evaluation Method(s)

Year 1 - Annual survey question

Year 2 - Annual survey question, self-report

Year 3 - Annual survey question, self-report

Year 4 - Annual survey question regarding communications with parents and teachers.

Year 5 - Annual survey question regarding communications with parents and teachers.

4. Intended Result(s)

Year 1 - SLS members can identify grants that are specific to the needs of special client groups.

Year 2 - SLS members apply for grants that are specific to the needs of their special client groups.

Year 3 - SLS members apply for grants that are specific to the needs of their special client groups.

Year 4 - SLS members improve their ability to design and implement programs for their special needs clients.

Year 5 - SLS members improve their ability to design and implement programs for their special needs clients.

5. Evaluation Method(s)

Year 1 - Survey and/or self-report

Year 2 - Annual survey question, Self-reports

Year 3 - Annual survey question, Self-reports

Year 4 - Self-report

Year 5 - Self-report

1. Goal Statement

The SLS will provide professional development opportunities for SLS members.

3. Intended Result(s)

Year 1 - SLS members can identify professional development opportunities that are available through DCBOCES, regional library/educational systems, and local/national associations.

Year 2 - SLS members seek out, participate in and promote active involvement in diverse professional development opportunities at local, state and national levels.

Year 3 - SLS members seek out, participate in and promote active involvement in diverse professional development opportunities at local, state and national levels.

Year 4 - SLS members initiate and provide professional development opportunities for self and others across disciplines and at local, state and national levels.

Year 5 - SLS members initiate and provide professional development opportunities for self and others across disciplines and at local, state and national levels.

4. Evaluation Method(s)

Year 1 - Self-report on annual survey

Year 2 - Statistics, self-report on annual survey

Year 3 - Statistics, self-report on annual survey

Year 4 - Statistics, self-report on annual survey

Year 5 - Statistics, self-report on annual survey

1. Goal Statement

The SLS will provide consulting and technical assistance services to members on an as needed basis.

3. Intended Result(s)

Year 1 - Members benefit from consultations with the SLS office.

Year 2 - Members benefit from consultations with the SLS office.

Year 3 - Members benefit from consultations with the SLS office.

Year 4 - Members benefit from consultations with the SLS office.

Year 5 - Members benefit from consultations with the SLS office.

4. Evaluation Method(s)

Year 1 - Statistics (# of faxes, phone calls, e-mail, on-site visits), follow-up survey.

Year 2 - Statistics (# of faxes, phone calls, e-mail, on-site visits), follow-up survey.

Year 3 - Statistics (# of faxes, phone calls, e-mail, on-site visits), follow-up survey.

Year 4 - Statistics (# of faxes, phone calls, e-mail, on-site visits), follow-up survey.

Year 5 - Statistics (# of faxes, phone calls, e-mail, on-site visits), follow-up survey.

3. Intended Result(s)

Year 1 - SLS members identify a specific area of need that can be addressed through consulting and technical assistance from the SLS.

Year 2 - SLS members learn resources and strategies to address specific needs as identified in year 1.

Year 3 - SLS members learn resources and strategies to address specific needs as identified.

Year 4 - SLS members use resources and strategies to resolve specific needs as identified.

Year 5 - SLS members use resources and strategies to specific needs as identified.

4. Evaluation Method(s)

Year 1 - Focus groups, survey

Year 2 - Focus groups, Anecdotal reports, Survey, Questionnaire

Year 3 - Focus groups, Anecdotal reports, Survey, Questionnaire

Year 4 - Statistics, Survey, Anecdotal reports

Year 5 - Statistics, Survey, Anecdotal reports

1. Goal Statement

The SLS will assist members in identifying and obtaining grants.

3. Intended Result(s)

Year 1 - SLS members learn about library services grants and other funding sources.

Year 2 - SLS members learn grant writing strategies.

Year 3 - SLS members use grant writing strategies to apply for grants.

Year 4 - SLS members use grant writing strategies to apply for grants.

Year 5 - SLS members use grant writing strategies to apply for grants.

4. Evaluation Method(s)

Year 1 - Focus groups, survey

Year 2 - Focus groups, statistics, survey, questionnaire

Year 3 - Focus groups, statistics, survey, questionnaire

Year 4 - Focus groups, statistics, survey, questionnaire

Year 5 - Focus groups, statistics, survey, questionnaire

1. Goal Statement

The SLS will provide Coordinated Services.

3. Intended Result(s)

Year 1 - SLS members learn about Coordinated Services currently offered through the SLS office.

Year 2 - Participating members learn to use available resources to enhance their participation in Coordinated Services.

Year 3 - Participating members learn to use available resources to enhance their participation in Coordinated Services.

Year 4 - Participating members report that teachers and students utilize resources purchased.

Year 5 - Participating members identify innovative resources for future purchases.

4. Evaluation Method(s)

Year 1 - Surveys, statistics

Year 2 - Surveys, statistics, monthly reports, questionnaires

Year 3 - Surveys, statistics, monthly reports, questionnaires

Year 4 - Surveys, statistics

Year 5 - Surveys, focus groups

1. Goal Statement

The School Library System will assist members in promoting the viability of school library programs with administrators.

3. Intended Result(s)

Year 1 - SLS members identify appropriate information to share with school administrators about the value of the school

library media program.

Year 2 - SLS members identify and share appropriate information with school administrators about the value of the school library media program.

Year 3 - SLS members identify and share appropriate information with school administrators about the value of the school library media program.

Year 4 - SLS members report that administrators value the LMC program.

Year 5 - SLS members report receiving administrative support (verbal, fiscal and programmatic) for the LMC program.

4. Evaluation Method(s)

Year 1 - Focus groups, survey

Year 2 - Anecdotal reports, survey

Year 3 - Anecdotal reports, survey

Year 4 - Anecdotal reports, survey

Year 5 - Anecdotal reports, survey

1. Goal Statement

The School Library System will assist members in promoting the viability of school library programs with parents.

3. Intended Result(s)

Year 1 - SLS members identify appropriate information to share with parents about the value of the school library media program.

Year 2 - SLS members identify and share appropriate information with parents about the value of the school library media program.

Year 3 - SLS members identify and share appropriate information with parents about the value of the school library media program.

Year 4 - SLS members report support from parents for the LMC program.

Year 5 - SLS members report support from parents for the LMC program.

4. Evaluation Method(s)

Year 1 - Focus groups, survey

Year 2 - Anecdotal reports, survey

Year 3 - Anecdotal reports, survey

Year 4 - Anecdotal reports, survey

Year 5 - Anecdotal reports, survey

1. Goal Statement

The SLS will assist members in educating administrators and teachers about the role of SLMS and student achievement.

3. Intended Result(s)

Year 1 - SLS members identify classroom teachers as potential candidates for collaborative projects.

Year 2 - SLS members plan collaboratively with classroom teachers to integrate library and information literacy skills into core curriculum.

Year 3 - SLS members plan collaboratively with classroom teachers to integrate library and information literacy skills into core curriculum.

Year 4 - SLS members teach library and information literacy skills in the context of classroom content.

Year 5 - SLS members and classroom teachers recognize the value of SLMS/Teacher collaboration.

4. Evaluation Method(s)

Year 1 - Workshop observations, survey

Year 2 - Statistics, Self-report

Year 3 - Statistics, Self-report

Year 4 - Statistics, Self-report

Year 5 - Statistics, Self-report

1. Goal Statement

The School Library System will facilitate communications among members and participants.

3. Intended Result(s)

Year 1 - SLS members learn about current SLS services, events and issues via print, electronic resources, SLS liaisons

and networking meetings.

Year 2 - SLS members learn about current SLS services, events and issues via print, electronic resources, SLS liaisons and networking meetings.

Year 3 - SLS members contribute (ex. articles, resources, events) to print and electronic resources used in communicating with members.

Year 4 - SLS members contribute (ex. articles, resources, events) to print and electronic resources used in communicating with members.

Year 5 - SLS members report that administrators benefit from receiving information about SLS services, events and issues relating to school library media centers via SLS print and electronic.

4. Evaluation Method(s)

Year 1 - Surveys

Year 2 - Surveys

Year 3 - Surveys, statistics

Year 4 - Surveys, statistics

Year 5 - Surveys, statistics

3. Intended Result(s)

Year 1 - SLS members use current communication technologies to communicate between member librarians and SLS staff.

Year 2 - SLS members use current communication technologies to communicate between member librarians and SLS staff.

Year 3 - SLS members use current communication technologies to communicate between member librarians and SLS staff.

Year 4 - SLS members use current communication technologies to communicate between member librarians and SLS staff.

Year 5 - SLS members use current communication technologies to communicate between member librarians and SLS staff.

4. Evaluation Method(s)

Year 1 - Statistics, Questionnaires

Year 2 - Statistics, Questionnaires

Year 3 - Statistics, Questionnaires

Year 4 - Statistics, Questionnaires

Year 5 - Statistics, Questionnaires

1. Goal Statement

The SLS will collaborate with and promote other library systems for the benefit of its members.

3. Intended Result(s)

Year 1 - School and Public librarians recognize the value of collaborating to promote the Summer Reading Program.

Year 2 - School and Public librarians recognize the value of collaborating to promote the Summer Reading Program.

Year 3 - School and Public librarians recognize the value of collaborating to promote the Summer Reading Program.

Year 4 - School and Public librarians recognize the value of collaborating to promote the Summer Reading Program.

Year 5 - School and Public librarians recognize the value of collaborating to promote the Summer Reading Program.

4. Evaluation Method(s)

Year 1 - Exchange of reading list and other material, surveys

Year 2 - Exchange of reading list and other material, surveys

Year 3 - Exchange of reading list and other material, surveys

Year 4 - Exchange of reading list and other material, surveys

Year 5 - Exchange of reading list and other material, surveys

3. Intended Result(s)

Year 1 - SLS members benefit from exchanging information with local public librarians regarding services and programs.

Year 2 - SLS members benefit from exchanging information with local public librarians regarding services and programs.

Year 3 - SLS members benefit from exchanging information with local public librarians regarding services and programs.

Year 4 - SLS members benefit from exchanging information with local public librarians regarding services and programs.

Year 5 - SLS members benefit from exchanging information with local public librarians regarding services and programs.

programs.

4. Evaluation Method(s)

Year 1 - Surveys, statistics (workshop attendance, listserv members)

Year 2 - Surveys, statistics (workshop attendance, listserv members)

Year 3 - Surveys, statistics (workshop attendance, listserv members)

Year 4 - Surveys, statistics (workshop attendance, listserv members)

Year 5 - Surveys, statistics (workshop attendance, listserv members)

3. Intended Result(s)

Year 1 - SLS members recognize the value of the Lifelines homework support site.

Year 2 - SLS members recognize the value of the Lifelines homework support site.

Year 3 - SLS members recognize the value of the Lifelines homework support site.

Year 4 - SLS members report that students benefit from updated Lifelines homework support web site.

Year 5 - SLS members report that students benefit from updated Lifelines homework support web site.

4. Evaluation Method(s)

Year 1 - Statistics, Questionnaire

Year 2 - Statistics, Questionnaire

Year 3 - Statistics, Questionnaire

Year 4 - Surveys

Year 5 - Surveys

3. Intended Result(s)

Year 1 - SLS members benefit from diverse professional development opportunities provided through collaborations with regional School Library Systems, Public Library Systems, 3 R's, the NYS Library and local library associations (ex. SLMSSSENY).

Year 2 - SLS members benefit from diverse professional development opportunities provided through collaborations with regional School Library Systems, Public Library Systems, 3 R's, the NYS Library and local library associations (ex. SLMSSSENY).

Year 3 - SLS members benefit from diverse professional development opportunities provided through collaborations with regional School Library Systems, Public Library Systems, 3 R's, the NYS Library and local library associations (ex. SLMSSSENY).

Year 4 - SLS members benefit from diverse professional development opportunities provided through collaborations with

regional School Library Systems, Public Library Systems, 3 R's, the NYS Library and local library associations (ex. SLMSSSENY).

Year 5 - SLS members benefit from diverse professional development opportunities provided through collaborations with regional School Library Systems, Public Library Systems, 3 R's, the NYS Library and local library associations (ex. SLMSSSENY).

4. Evaluation Method(s)

Year 1 - Surveys, workshop statistics

Year 2 - Surveys, workshop statistics

Year 3 - Surveys, workshop statistics

Year 4 - Surveys, workshop statistics

Year 5 - Surveys, workshop statistics

3. Goal Statement

The School Library System will facilitate the use of annual member plan survey.

5. Intended Result(s)

Year 1 - SLS members know how to enter member plan data.

Year 2 - SLS members know how to update member plan data.

Year 3 - SLS members access member plan data to support their library programs.

Year 4 - SLS members access member plan data to support their library programs.

Year 5 - SLS members report that teachers and/or administrators support their library programs.

6. Evaluation Method(s)

Year 1 - Statistics

Year 2 - Completed surveys

Year 3 - Surveys, observations

Year 4 - Surveys, observations

Year 5 - Surveys, statistics